

## RECORD OF MEETING WEEK 8

TEAM: P01A  
 PRESENT: ALL  
 ABSENT: NONE

DATE: 21/10/2018

| Agenda item                | Comments   | Decision/Action  | Who? |
|----------------------------|--|--|------|
| 1. What is working well?   | Keep doing the part that worked well   | <p>We had a meeting within our team members on Monday tut and we reported each other's work progress and integrate them together. There were also some issues to be resolved and this meeting provided us a chance to discuss the problems and think of a solution together.</p> <p>We also added some new data for variation purpose.</p> | all  |
| 2. What needs improvement? | This problem needs to be resolved and we decided to set the meeting duration and keep everyone focused on the work | <p>Time management needs to be improved , we should increase the efficiency of meeting and communicate more with each other</p> <p>Building a server</p>   | all  |

|                    |   |   |     |
|--------------------|---|---|-----|
|                    |   | <p>takes time and we are not familiar with it</p> <p>We have set up one fake user only to test the login page, but we would try to store the user information into the database to satisfy more accounts.</p>   |     |
| 3. Task assignment | Everyone is satisfied with this task distribution | <p>Mingcun:<br/>login page<br/>Server<br/>Making up dataset</p> <p>Peiqi:<br/>login page<br/>Server<br/>Making up dataset</p> <p>Yanxiao:<br/>login page<br/>Server<br/>Making up dataset</p> <p>Yuhe :<br/>login page<br/>Server<br/>Making up dataset</p> <p>Ziyuan:<br/>login page<br/>Server<br/>Making up dataset</p> <p>Keshav:<br/>login page<br/>Server<br/>Making up dataset</p> | all |

|  |  |  |  |
|--|--|--|--|
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |