# DataUp Beta Release Notes: Locating Your Newly Archived Data

The beta release of DataUp is missing some functionality that will be present in the final production version. In particular, data submitted to ONEShare via DataUp will temporarily not be searchable in the DataONE Mercury discovery interface. Note, however, that the data is being managed and preserved in the ONEShare repository and can be accessed directly in that repository using either of two methods.

### Repository submission notification

After clicking the "Post to Repository" button in the Excel DataUp ribbon or the DataUp web client, the spreadsheet is automatically submitted to the ONEShare repository. Once the repository has completed processing the submission, it will send a notification email similar to that shown in Figure 1. (Note that Figure 1 shows the appearance of the message in the Outlook email client; the appearance will be different in other clients.)

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Extra line breaks in this message were removed.
From: UC3 Merritt Support [uc3@ucop.edu]
                                                                                            Sent: Mon 10/1/2012 9:57 AM
To:
          Stephen Abrams
Cc
Subject: Ingest: OK -- Submission Processed: bid-f946bac7-7d7c-443d-9028-18d680972064;
🖂 Message 📔 bid-f946bac7-7d7c-443d-9028-18d680972064.txt (1 KB)
                                                                                                                 4
 Submission ID: bid-f946bac7-7d7c-443d-9028-18d680972064
 Job(s):
        :Number of pending job(s): 0
        :Number of completed job(s): 1
        :Number of failed job(s): 0
 User agent: dcxl/DataUp User
 Queue Priority: 00
 Submission date: 2012-10-01T09:56:11-07:00 Completion date: 2012-10-01T09:56:35-07:00
 Status: COMPLETED
```

#### Figure 1 – ONEShare submission notification email

This message is accompanied by an attached text file containing more detailed information about the submission. Figure 2 shows a detail of the Outlook email client in which the attachment is highlighted.

From:	UC3 Merritt Support [uc3@ucop.edu]				
To:	Stephen Abrams				
Cc					
Subject:	Ingest: OK Submission Processed: bid-f946bac7-7d7c-443d-9028-18d680972064;				
Messag bid-f946bac7-7d7c-443d-9028-18d680972064.txt (1 KB)					
Submiss	sion ID: bid-f946bac7-7d7c-443d-9028-18d680972064				

Figure 2 – Notification email attachment

The contents of the attached file are shown in Figure 3. They include a set of descriptive properties – such as title, creator, and date – associated with the submitted spreadsheet.

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<u>File E</u> dit F <u>o</u> rmat <u>V</u> iew <u>H</u> elp	
Completion of Ingest - Notification Report Submission ID: bid-f946bac7-7d7c-443d-9028-18d680972064 Job(s):	~
Job ID: jid-30cf5a25-78b5-435f-a775-cb6fbe6c01e2 Primary ID: ark:/99999/fk4pc3mms Version: 1 Filename: Minimal-EML.zip Object title: Minimal EML dataset Object creator: Stephen Object date: 2012-10-01 Submission date: 2012-10-01T09:56:20-07:00 Completion date: 2012-10-01T09:56:23-07:00 Metacat Registration Status: failure Persistent URL: http://n2t.net/ark:/99999/fk4pc3mms Status: COMPLETED	
User agent: dcxl/DataUp User Queue Priority: 00 Submission date: 2012-10-01T09:56:11-07:00 Completion date: 2012-10-01T09:56:35⊢07:00 Status: COMPLETED	
Ln 21, Col 37	

Figure 2 – Notification email attachment contents

Note that the "Metacat Registration Status" will be shown as "failure". This reflects the fact that the spreadsheet has not been registered with the DataONE search index. *The necessary work to complete this registration is underway and should be available soon*.

The attachment also contains the persistent URL for the spreadsheet in the ONEShare repository, as shown in Figure 3

Completion date: 2012-10-01T09:56:23-07:00 <u>Metacat Registration Status: failure</u> Persistent URL: http://n2t.net/ark:/99999/fk4pc3mms Status: COMPLETED

Figure 3 – Persistent URL

# **Direct repository access**

The persistent URL can be pasted into the address bar of a web browser, as shown in Figure 4, to gain direct access to the spreadsheet in the ONEShare repository, as shown in Figure 5.



Figure 4 – Pasting persistent URL into browser address bar

🕲 UC3 Merritt: Object ark:/99999/fk4pc3mms - Mozilla Firefox			
<u>Elle E</u> dit <u>V</u> iew Hi <u>s</u> tory <u>B</u> ookmarks <u>T</u> ools <u>H</u> elp			
UC3 Merritt: Object ark:/99999/fk4pc3mms +			
🗲 角 https://merritt.cdlib.org/object?group=oneshare_dataup&object=ark%3A%2F99999%2Ffk4pc3mms 😭 🛡 😋 🚷 - Go	ogle 👂 🎓 🦗 🔻		
🙆 Most Visited 🏪 Customize Links 📄 Free Hotmail 📄 Windows Marketplace 📄 Windows Media 📄 Windows 🛄 Add to WAS			
<b>*</b> Merritt	Logout   Contact UC3   Help Logged in as Guest		
Collection home Change collection 👻			
Object: ark:/99999/fk4pc3mms         Merritt > Collection: ONEShare DataUp collection > Object ark/99999/fk4pc3mms	Object Lookup Go Search object author, title, date or identifier.		
Stephen. Minimal EML dataset			
permanent link:       http://n2t.net/ark//99999/fk4pc3mms         primary identifier:       ark/39999/fk4pc3mms         title:       Minimal EML dataset         creator:       Stephen         date:       2012-10-01         local id:       Iast modified:         2012-10-01 04:56 PM UTC       created:         created:       2012-10-01 04:56 PM UTC         total size (all versions):       27.6 kB         total versions:       1         Download object	Current Version Version 1: 2012-10-01 04:56 PM UTC • Minimal-EMLxlsx • mrt-dataone-manifest.bt • mrt-emlxml • mrt-erc.bt		
Merritt is a service of the University of California Curation Center of the California Digital Library Copyright © 2009-2012 The Regents of the University of California Privacy policy   Image credits			

Figure 5 – Spreadsheet object page in ONEShare repository

"Merritt" is the name of the UC Curation Center repository that manages the ONEShare collection.

The spreadsheet object page has options to download the entire object (Figure 6) or to view the individual files that comprise the repository object (Figure 7).



### Figure 6 -- Object download button

The "Download object" button will package the spreadsheet object into a Zip file for convenient use.



Figure 7 – Access to spreadsheet file

The individual file links can be used to gain access to the spreadsheet.

# **Repository search and browse**

Access to ONEShare spreadsheets is also possible through the standard search and browse functions of the underlying Merritt repository, which is available at <u>http://merritt.cdlib.org/</u>, as shown in Figure 8.



Figure 8 – Merritt repository

To use Merritt, first click the "Login" link in the upper right-hand corner of the home page (Figure 9) and login as "guest" (Figure 10).



Figure 9 – Merritt login link



Figure 10 – Merritt guest login

After logging in, select the "ONEShare DataUp collection", as shown in Figure 11. This will display a paged list of all of the spreadsheet objects in the collection. Select the "Primary Id" for a spreadsheet of interest to gain access to its object page (Figure 5).

UC3 Merritt: Choose Collection - Mozilla Firefox				
<u>File E</u> dit <u>V</u> iew Hi <u>s</u> tory <u>B</u> ookmarks <u>T</u> ools <u>H</u> elp				
UC3 Merritt: Choose Collection +				
A https://merritt.cdlib.org/home/choose_collection	☆ ▼ C	f 🚰 🗝 Google	۶	×
🖉 Most Visited 🏪 Customize Links 🗌 Free Hotmail 🗍 Windows Marketplace 🌅	Windows Media 🗌 Windows 🗌 Add to WAS			
<b>*</b> Merritt			Logout   Contact UC3   Logged in as (	Help Guest
Home				
Welcome		Help Tr	opics	
The collections you have access to are listed below. Choose a col authorized) add objects. The guides at the right are accessible fro Please contact UC3 support if you encounter any questions or issu uc3@ucop.edu or use the <b>contact UC3</b> link on any page. Collections	About Merritt     Adding Objects     Retrieving Objects     Merritt and metadata     Using a manifest     Editing objects     Generation			
Collection	Permissions	= 01 = Sa	mple data	
CDL UC3 collection	read/download			
iPres 2009 presentations	read/download			
ONEShare DataUp collection	read/download			
UC Davis collections	read/download			
UC Davis ICE: Source Water Assessment Program	read/download			
UCSF Datashare	read/download			
Merritt is a service of the Univ Copyright © 20	ersity of California Curation Center of the California Di, 09-2012 The Regents of the University of California Privacy policy   Image credits	gital Library		

Figure 11 – Merritt welcome page



Figure 12 – ONEShare collection page



Figure 13 - Spreadsheet object link